

Conference and Symposium Cancellation and Refund Policy

Thank you so much for supporting Nuts and Bolts - Ready to Lead, Teach, and Learn Symposiums, and Berckemeyer Consulting Group. Please note, we are a small business, and our refund and cancellation policies are a necessary result of being such. We are not affiliated with any large education corporations or associations.

If a cancellation is requested 30 or more days prior to the event a full refund will be given, and a 15-20% service fee may be applied. Please note that it may take up to 4 to 6 weeks to process the refund.

No refunds will be issued if:

- A cancellation occurs fewer than 30 days prior to the event. (Please note: This is due to the already-incurred costs of running the event.)
- An attendee does not show up.
- The event is canceled due to “Acts of God” including weather or facility issues. (In this instance, the registration fees may be applied to a future event minus a \$100 processing fee per registration or 3 or more from one school max of \$300)
- All requests should be sent to info@nutsandboltssymposiums.com

Again, thanks for your understanding and support.

Dedra Stafford
Director of Nuts and Bolts Symposiums